



**Sub: Centralisation of EPF accounts of BSNL employees covered under EPF – Reg.**

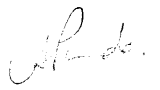
- Ref: 1. Record of discussions of the meeting held on 3<sup>rd</sup> September, 2010 with the representative of AIGETOA under chairmanship of CMD, BSNL issued by SR Cell vide letter no. BSNL/31-4/SR/2010 Dated 21<sup>st</sup> September, 2010**
- 2. Letter no. CHQ/AIGETOA/296 dated 19<sup>th</sup> October 2010 received from AIGETOA**
- 3. Letter no. CHQ/AIGETOA/301 dated 18<sup>th</sup> November 2010 received from AIGETOA**

Kindly refer to Para 5 of the minutes of the meeting held on 03.09.2010 and letters under reference (copies enclosed) on the above-cited subject. CMD desired, in the meeting, that Sr. GM (CA) will study the write up/ brief and will further examine with reference to infrastructure and other requirements regarding centralized EPF Account for employees covered under EPF and put up to Management of decision. To kick start primary work i.e. to interact with EPFO, to know the modalities etc. initially one AGM and one Accounts officer shall be posted immediately in CA Section. For starting the actual work subsequent to initial process, CA section will be requiring the following staff to manage the centralized EPF Account.

Sl. No.	Level of Officer	Minimum no. of staff required
1	Dy. General Manager	01
2	Asstt. General Manager	02
3	Accounts Officer/Manager	02
4	Jr. Account Officer	04

Hence, it is requested to immediately post one AGM & one AO/JAO to interact with EPFO, frame necessary modalities, suggest infrastructure, interface with ERP, migration of accounts, compliance required to avoid interest and penalties and prepare a detail and practicable report for implementation.

Encls: as above

  
(Arundati Panda)  
Sr. General Manager (CA)

**PGM(FP), BSNL CO, BSB, New Delhi-110001**

**U.O. No. 500-85/CA-II/BSNL/EPF-Corr./2010/Vol.V Dated 16.12.2010**

**Copy for information to:**

1. Sr. GM(Estt.)/(Rectt)/(SR), CO BSNL New Delhi
2. CS & Sr. GM(Legal), CO BSNL New Delhi
3. GM (EF)/(Pers.), CO BSNL New Delhi
4. GS, AIGETOA, Rewari-123401 (Haryana)