

Corporate Office

Admin & PR Branch

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भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

No BSNLCO-ADMN/11(15)/2/2021-ADMN

Dated: 15 June, 2021

To,

All Heads of Telecom Circles &  
All Heads of Other Administrative Units,  
Bharat Sanchar Nigam Limited


**Subject: Release of terminal benefits to the family of deceased employees -  
Regarding.**

**Reference: Director (HR) D.O. letter dated 03.06.2021 (Available on intranet)**

Please refer **Director (HR) D.O. letter dated 03.06.2021 (Available on intranet)** vide which all circles were requested to make all out efforts to settle the dues of the deceased employees at the earliest, preferably, within 30 days. All circles were requested for holding the VC with BA heads, GM (HR/Admin) and IFA to take preventive measures, daily monitoring of the progress of payments and daily updating of progress in the Google spreadsheet. Further, it was also requested that the settlement of all the terminal benefits to the family of deceased employees who died before 30.04.2021 may positively be done before 15<sup>th</sup> June, 2021.

1. VC was held by Director (HR) on 04.06.2021 with the Circles heads of AP, Bihar, CNTx- West, Gujarat, MP, MH, STR, TN, UP (E) & UP (W) and progress of the cases was reviewed.
2. During the VC, the CGMs submitted that issuance of Death Certificates by concerned local bodies is consuming time due to lockdown imposed by state governments in view of Corona pandemic. However, they assured to complete the settlement of all cases which are free from litigation, legal hurdles by 20.06.2021.
3. **Director (HR) reiterated that the Welfare Officer of the Business Area/Unit or any other officer(s) may be deputed to arrange to get the requisite procedures/papers/forms completed by the eligible family member. Further, Director (HR) emphasized to release the terminal benefits of all clear cases by 20.06.2021.**

In view of above, all circles are requested to take necessary action so that payment of terminal benefits to the family of deceased employees may be made before 20.06.2021 and entries are made in the Google spreadsheet to reflect the progress.

  
(A M Gupta)  
Sr GM (Admin)

**Copy to:**

- 1) PPS to CMD, BSNL, New Delhi for kind information please.
- 2) The PGM (Pers)/Sr GM (Estt), BSNL CO for information and necessary action please.

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