



BHARAT SANCHAR NIGAM LIMITED
CORPORATE OFFICE

Personnel Branch

Bharat Sanchar Bhawan, H C Mathur Lane, Janpath, New Delhi - 110001

No. 500-25/2018/e-APAR/Pers.-I

Dated 21.01.2020

To,

All Heads of Telecom Circles/Metro Districts & Other Administrative Units
All GMs/PGMs of BSNL CO New Delhi
Bharat Sanchar Nigam Limited.

Subject: -Revised Timelines for submission of e-APARs for year 2019-20 in lieu of VRS-2019:- reg

Reference: - This office letter No 500-25/2018/e-APAR/Pers.-I dated 08.11.2019 (Copy Enclosed)

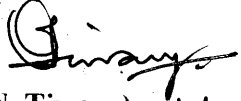
A large numbers of executives have opted for VRS-2019 and going to retire on 31.01.2020. Now it is of prime importance that the e-APAR activities for year 2019-20 may be completed within time limit as prescribed by DOPT.

Vide this office even letter number dated 08.11.2019, it has already been intimated that the ESS Login facility (Only APAR tab) of VR Optee executives shall remain active for one month w.e.f. the effective date of VR. Further, VRS optee executives have been asked to submit an undertaking in enclosed proforma to the effect that necessary e-APAR activities will be completed by them within one month from the effective date of VR from BSNL.

Now, in order to facilitate the smooth processing and completion of e-APAR activities of executives, the competent authority has decided that the executives whose either Reporting or Reviewing authority has taken voluntary retirement under VRS-2019, shall initiate/submit their Part e-APAR for year 2019-20 by 03.02.2020 positively without fail, so that same may be reported/reviewed within one month time by retiree executives.

As the completion of e-APARs is an important HR function, it is therefore requested to kindly ensure that the above activities may be completed by the concerned executives within due time.

This issues with the approval of competent authority.


(O. N. Tiwary) 21/1/20
DGM (Pers-SM)
BSNL CO, New Delhi



BHARAT SANCHAR NIGAM LIMITED
CORPORATE OFFICE
Personnel Branch

4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001

No.500-25/2019/ APAR / Pers-1

dated 08.11.2019

ORDER

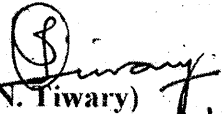
Subject: - Undertaking for Executives opting for VRS Scheme 2019:- e-APAR reg

The BSNL has introduced a VRS scheme 2019, under which a large number of executives are expected to opt for retirement under the scheme.

In order to insure completion of necessary e-APAR activities such as reporting/reviewing of e-APAR of subordinate executives by the optee executives, it has been decided by the competent authority that executive opting for retirement under VRS scheme 2019 shall submit an under taking in enclosed proforma to the effect that necessary e-APAR activities as mentioned above will be completed by them within one month from the effective date of VR from BSNL.

The ESS Login facility (Only APAR tab) of VR Optee executives shall remain active for one month w.e.f. the effective date of VR.

This issues with the approval of Director (HR) BSNL Board.


(O. N. Tiwary)
DGM (Pers-SM) 08/11/19
BSNL CO, New Delhi

Enclosure: - Proforma

Copy to,

All Heads of Telecom Circles/Metro Districts & Other Administrative Units
All GMs/PGMs of BSNL CO New Delhi
Bharat Sanchar Nigam Limited.

For circulation & to ensure strict compliance.

Undertaking

I _____ Son/daughter of _____, aged about _____ years, resident of _____, presently working as _____ (Designation), _____ (Place of posting) _____ (Telecom Circle), do hereby undertake that in the event of acceptance of my VR request under BSNL VRS 2019, w.e.f 31.01.2020,

1. I shall **report & review e-APARs** of all my subordinates from my ESS login within one month of the effective date of my voluntary retirement.
2. I shall complete other activities such as offering of comments on APAR representation of officer reported upon etc within one month from the effective date of my voluntary retirement from BSNL.

In the event of my failure to complete above activities within above-mentioned timeline, BSNL will be at liberty to withheld my post retirement facilities/services given by BSNL.

Dated:- _____

Applicant's Signature

Name:- _____

HRMS No:- _____

Designation:- _____

Place of Posting:- _____

Mobile Number:- _____